

Minutes of The City of Cold Lake Library Board Meeting
Held Monday, June 26, 2023
5:00 PM at the South Branch Library

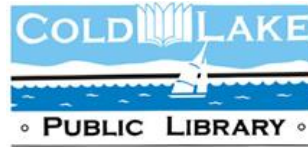
Present: Crystal Wolvengrey, Board Chair
 Suzanne Aessie, Board Secretary
 Leslie Price, Library Director
 Vicky Lefebvre, NLLS Representative
 Bill Parker
 Ben Fadeyiw
 Ryan Bailey

Absent: Gary Webb, Board Vice-Chair

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 5:05 pm.	N/A
2.0 Adoption of Agenda Library Director would like to add one item to the agenda. It will be item 8.5: New Board Members. MOTION 2023-34 Moved by Ben that the agenda as presented, with the addition for Item 8.5, New Board Members, be adopted. All members voted in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2023-35 Moved by Ryan that the minutes of the 29 May meeting be adopted. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1 Letter from Stepping Stones Crisis Society – Donation on behalf of Ella’s Closet for \$6.63 that has been raised by local donors.	None
4.2 Letter from Northern Lights Library System regarding changes to funding for public libraries and library systems. The changes include using the Municipal Affairs 2019 population numbers. The operating grant will increase from \$5.55/resident to \$5.60/resident.	None
4.3 Letter from Minister McIver regarding his return as the Minister of Municipal Affairs.	None
5.0 Reports	N/A



Agenda Item and Discussion	Action
<p>5.1 Board Chair Report No report this month</p>	None
<p>5.2 Library Director Report The Library Director Report for June is attached as Appendix 1, and includes the statistics for May 2023. Some highlights discussed: NLLS will be conducting a site visit on August 14 to install Deep Freeze on the public computers and a review of the library’s technology. The south branch library is hosting an Art Exhibit titled <i>Never Ending Poetry</i> in July from the Alberta Foundation for the Arts Travelling Exhibition Program. MOTION 2023-36 The Library Director Report was approved by unanimous consent.</p>	Carried
<p>5.3 NLLS Rep Report Weekly updates sent out from Executive Director to Cold Lake Library Board Members. NLLS Rep shared the recent Executive meeting was at the Morinville Library and she enjoyed seeing the library and how it was structured. The next Executive meeting will be coupled with the Indigenous Advisory Council and held in Tofield on August 11th. The board meets on August 25 to discuss the draft budget for 2024 and then on Nov 24 to vote on the budget. On November 9 and 10 is the Trustee Conference.</p>	None
<p>5.4 Personnel Committee Report No report this month</p>	None
<p>5.5 Policy Committee Report No report this month.</p>	None
<p>5.6 Financial Committee Report The Library Financial Committee Report for May/June is attached as Appendix 2 and is attached to the meeting minutes. MOTION 2023-37 The Financial Committee Report was approved by unanimous consent.</p>	Carried
<p>6.0 Priority Items</p>	N/A
<p>6.1 None</p>	None
<p>7.0 Old Business</p>	N/A
<p>7.1 None</p>	None
<p>8.0 New Business</p>	N/A



Agenda Item and Discussion	Action
8.1 North Branch Closer July 17 The north branch library building is having duct cleaning and the library will require closer on July 17. Item closed.	None
8.2 In Camera Session Ryan motioned to go in camera at 5:33 pm. Suzanne motioned to move out of camera at 5:39 pm.	None
8.3 Donation Receipt The library director created an official donation receipt for income tax purposes for any donar or donation amount. Item closed. MOTION 2023-38 Ben moved to approve the official donation receipt as currently written. Ryan seconded. All members voted in favour.	Carried
8.4 Board Meeting Time in August The board discussed keeping the time at 4:30 pm. Suzanne has a meeting in Bonnyville on June 26 and will keep members up-to-date if the time should be pushed to 5:00 pm.	Suzanne
8.5 New Board Members New Board Members will now be approved through the city council. The library director was notified that there is a new board member that will be joining the library board.	
9.0 Next Library Board Meeting – Monday, 26 June, 2023 @ 4:30 PM	N/A
10.0 Meeting Adjourned at 5:45 pm	N/A

 Board Chair or Delegate

 Date