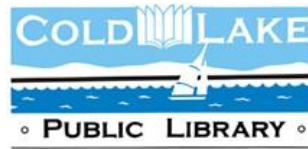


Minutes of The City of Cold Lake Library Board Meeting
Held Monday, August 29, 2022
5:00 PM at the South Branch Library and/or Zoom

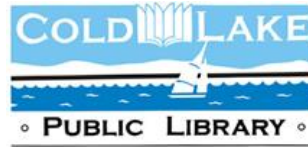
Present: Hannah Penn, Board Chair
 Gary Webb, Board Vice-Chair
 Suzanne Aessie, Board Secretary
 Leslie Price, Library Director
 Vicky Lefebvre, Board Member (City of Cold Lake Councillor)

Absent with Regret:
 Ben Fadeyiw, Board Member (MD of Bonnyville Councillor)
 Ryan Bailey, Board Member (City of Cold Lake Councillor)

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 5:00 pm.	N/A
2.0 Adoption of Agenda Leslie would like to add one item to the agenda. It will be item 8.4: Leave Approval. MOTION 2022-39 Moved by Vicky that the agenda as presented, with the addition for Item 8.4, Leave Approval, be adopted. All members voted in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2022-40 Moved by Suzanne that the minutes of the 27 June 2022 meeting be adopted. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1 Letter to Hannah Penn regarding the Cold Lake Library Board Hannah's appointment to the Cold Lake Library Board expires the end of October. Hannah wishes to be re-appointed to the Cold Lake Library Board for another term.	None
4.2 Letter from Northern Lights Library System Board Letter from NLLS stating 0% levy increase for Municipalities and/or their library Boards this year.	None
5.0 Reports	



Agenda Item and Discussion	Action
<p>5.1 Board Chair Report No report this month.</p>	None
<p>5.2 Library Director Report The Library Director Report for Aug is attached as Appendix 1, and includes the statistics for June and July. A few highlights of the report our Tanya represented the Cold Lake Library on CBC radio. There will be a French book club starting in September. Cold Lake Library has partnered with Cold Lake Community Learning Centre and Tanya will be working with preschool age children for programming. MOTION 2022-41 The Library Director Report was approved by unanimous consent.</p>	Carried
<p>5.3 NLLS Rep Report Weekly updates sent out from Executive director to Cold Lake Library Board Members. NLLS are finding other alternatives for getting income by renting out office space. MOU's are being renegotiated.</p>	None
<p>5.4 Personnel Committee Report No report this month.</p>	None
<p>5.5 Policy Committee Report No report this month.</p>	None
<p>5.6 Financial Committee Report The Library Financial Committee Report for August is attached as Appendix 2 and is attached to the meeting minutes. MOTION 2022-42 The Financial Committee Report was approved by unanimous consent.</p>	Carried
<p>6.0 Priority Items</p>	N/A
<p>6.1 None</p>	N/A
<p>7.0 Old Business</p>	N/A
<p>7.1 Use of Surplus Money A library booth has been ordered for \$5040.00 for the north branch library. A motion was passed on 29 June, 2022 to put \$5000.00 aside in surplus funds for the library booth.</p>	None
<p>8.0 New Business</p>	N/A



Agenda Item and Discussion	Action
<p>8.1 System Levy There was no increase in Levy from NLLS but they used the 2016 population as per the Alberta Government Website. This affects the Cold Lake Library budget by \$4053.98. Cold Lake Library Board has concerns and will ask the NLLS Rep to ask about the Library Levy for 2022.</p>	N/A
<p>8.2 Board Meeting Time & Date Board members discussed and agreed to move the board meeting time back to 4:30 PM.</p>	None
<p>8.3 In Camera Session Suzanne motioned to go in camera at 5:55 pm. Gary motioned to move out of camera at 6:05 pm.</p>	None
<p>8.4 Leave Approval The board discussed for payroll to approve the library director leave without the approval of the board chair when the director has the required amount of days left for a leave. MOTION 2022-43 Hannah motioned to allow the city to approve the library director leave as required. Gary seconded. All members voted in favour.</p>	Carried
<p>9.0 Next Library Board Meeting – Monday, 26 September, 2022 @ 4:30 PM</p>	N/A
<p>10.0 Meeting Adjourned at 6:11 pm</p>	N/A

Board Chair or Delegate

Date