



**Minutes of The City of Cold Lake Library Board Meeting**  
**Held Monday, August 24, 2020**  
**Via Zoom**

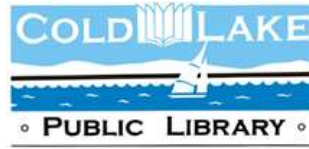
Present: Marie Manning, Vice Board Chair  
 Darren Robson, Board Secretary / Treasurer  
 Vicky Lefebvre, Board Member (City of Cold Lake Councillor)  
 Leslie Price, Library Director  
 Tanya Boudreau, Assistant Library Director  
 Alysha Hudson, Board Member  
 Suzanne Aessie, Board Member

Absent with regret: Cynthia Sloychuk, Board Chair  
 Ben Fadeyiw, Board Member (MD of Bonnyville Councillor)

<b>Agenda Item and Discussion</b>	<b>Action</b>
<b>1.0 Call to Order</b> The meeting was called to order by Board Vice-Chair at 4:35pm.	N/A
<b>2.0 Adoption of Agenda</b> <b>MOTION 2020-51</b> Moved by Vicky that the agenda as presented be adopted. Suzanne seconded.	Carried
<b>3.0 Adoption of Minutes from previous meeting</b> <b>MOTION 2020-52</b> Moved by Vicky that the minutes of the 29 June 2020 meeting as presented be adopted. Suzanne seconded.	Carried
<b>4.0 Correspondence</b>	N/A
<b>4.1</b> Letters to renew terms for Suzanne and Alysha. They have both responded to the City already.	N/A
<b>5.0 Reports</b>	N/A
<b>5.1 Board Chair Report</b> No report this month. Cynthia is recovering from heart surgery.	None
<b>5.2 Library Director Report</b> The Library Director Report for this August meeting is attached as Appendix 1. Leslie passed on that the province has published new Employment Workplace Rules, and after review, she does not feel there will be an impact on the budget. Leslie has done some Board recruitment marketing on social media and with Staff talking to Patrons. The Staff	



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<p>dealt with an incident with an unruly Patron, without needing eternal assistance. The patron has been given a warning, and told that next time will result in a 3 month ban. Many years ago, the library use to have an article in the local paper. A Staff member has been busy digitizing the articles and once complete, they will be posted on the library website.</p> <p><b>MOTION 2020-53</b></p> <p>The Library Director Report was approved by unanimous consent.</p>	Carried
<p><b>5.3 NLLS Rep Report</b></p> <p>NLLS had both regular and executive meetings last week. The budget was passed for next year, and no increase in fees. Vicky passed on that ALTA says they will have an increase in fees. NLLS received a shipment of masks from the province, divided them up and delivered to member libraries. NLLS is working on a new Plan of Service and is looking for feedback from libraries and their Boards. NLLS meeting minutes can be found online.</p> <p><a href="https://www.nlls.ab.ca/document/library/23/category/1837">https://www.nlls.ab.ca/document/library/23/category/1837</a></p>	None
<p><b>5.4 Personnel Committee Report</b></p> <p>No report this month.</p>	None
<p><b>5.5 Policy Committee Report</b></p> <p>No report this month..</p>	None
<p><b>5.6 Financial Committee Report</b></p> <p>The Library Financial Committee report for Aug is attached as Appendix 2. The library is still waiting on its audited statement from the City. The library cannot complete its document submission to the province without it, and without that submission to the province, the library will not receive the remainder of its funding for this year.</p> <p><b>MOTION 2020-54</b></p> <p>The Financial Committee Report was approved by unanimous consent.</p>	Carried
<p><b>6.0 Priority Items</b></p>	N/A
<p><b>6.1 None</b></p>	N/A
<p><b>7.0 Old Business</b></p>	N/A
<p><b>7.1 Surplus Budget Tracking</b></p> <p>No updates this month. The CFEP grant application is with the province and the library expects to hear back in Nov. Item open.</p>	None
<p><b>8.0 New Business</b></p>	N/A



Agenda Item and Discussion	Action
<p><b>8.1 Return of In-Library Programming</b>            Leslie was looking for feedback from the Board on whether on-site Programming should begin at the branches. The Board agreed that programs for school-aged should wait until schools have been running for a while, and programming for Seniors should still wait as they are the age group most at risk. However, the Board agreed that the Staff could work on plans to re-start programming for pre-school aged children with a parent. Item closed.</p>	N/A
<p><b>9.0 Next Meeting, Mon Sep 29, 2020 at 4:30 PM via Zoom.</b></p>	Carried
<p><b>10.0 Meeting Adjourned at 5:10 pm</b></p>	N/A

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Board Chair or Delegate

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Date