

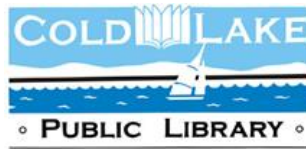


Minutes of The City of Cold Lake Library Board Meeting
Held Monday, October 30, 2023
4:30 PM at the South Branch Library

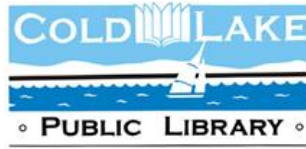
Present: Crystal Wolvengrey, Board Chair
 Suzanne Aessie, Board Secretary
 Dawit Worku, Board Member
 Nicole Parker, Board Member
 Leslie Price, Library Director
 Vicky Lefebvre, NLLS Representative
 Ben Fadeyiw
 Ryan Bailey

Absent with regret: Gary Webb, Board Vice-Chair

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:41 pm.	N/A
2.0 Adoption of Agenda MOTION 2023-57 Moved by Ryan that the agenda as presented be adopted. All members voted in favour.	Carried
3.0 Adoption of Minutes from previous meeting It was noted that the NLLS rep report should be changed from “traveling green refrigerator” to “traveling Little Free Library refrigerator”. MOTION 2023-58 Moved by Ben that the minutes of the 25 September meeting minutes be adopted as amended. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1 Letter from Trans Equality Society of Alberta reaching out to the library about designating the library as an official safe space for all.	None
4.2 Response letter to Trans Equality Society of Alberta sharing our official statement of Values and Beliefs and our official Inclusive and Diversity Statement	None
4.3 Letter regarding appointment of Aline Chow to the Library Board	None
4.4 Letter regarding appointment of Nicole Parker to the Library Board	None
4.5 Letter regarding reappointment of Ryan Bailey and Suzanne Aessie to the Library Board	None



Agenda Item and Discussion	Action
5.0 Reports	N/A
5.1 Board Chair Report Crystal and Leslie attended the budget presentations at The City of Cold Lake, Oct. 10, and the MD of Bonnyville, Oct. 24, at the council meetings. The budget presentation went well at both locations.	None
5.2 Library Director Report The Library Director Report for September is attached as Appendix 1, and includes the statistics for September 2023. The library will be closed on Monday, November 13 in lieu of Remembrance day. The library will be participating in the November 24 Santa Claus Parade. Board members are welcome to participate with the library float at the parade. There will be a thank you tea for Marie Manning, long-time volunteer, on November 14 at 1:30 pm. Board members are invited to the tea with Marie. There were 65 attendees at the 4Wing Band performance at the library. Many patrons enjoyed the band. They are returning on Dec. 9. John Dunn, a wilderness traveller and photographer, will be a guest speaker at the library in February 2024. MOTION 2023-59 The Library Director Report was approved by unanimous consent.	Carried
5.3 NLLS Rep Report Weekly updates sent out from Executive Director to Cold Lake Library Board. The executive had an opportunity to tour both the north and south branch libraries in October. The annual Stronger Together Conference takes place on November 9 & 10 in-person and online on November 3.	None
5.4 Personnel Committee Report The Performance Evaluation Report for the library director will need to be sent to library staff and board members in November.	Suzanne
5.5 Policy Committee Report No report this month.	None
5.6 Financial Committee Report The Library Financial Committee Report is attached as Appendix 2 and is attached to the meeting minutes. Everything is on track with the library budget. MOTION 2023-60 The Financial Committee Report was approved by unanimous consent.	Carried
6.0 Priority Items	N/A
6.1 None	None



Agenda Item and Discussion	Action
7.0 Old Business	N/A
7.1 Policy 5050: Sick Leave Policy 5050: Sick Leave is attached as Appendix 3 to the meeting minutes. The board reviewed the policy and there were no concerns. Item closed. MOTION 2023-61 Suzanne moved to accept Policy 5050: Sick Leave, as currently written and review it again in three years. Ryan seconded. All members voted in favour.	Carried
8.0 New Business	N/A
8.1 Board Hours At the November board meeting the library director requires your total board hours for 2023.	None
9.0 Next Library Board Meeting - Monday, 27 Nov., 2023 @ 4:30 PM	N/A
10.0 Meeting Adjourned at 5:24 pm	N/A

Board Chair or Delegate

Date