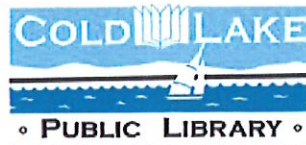


Minutes of The City of Cold Lake Library Board Meeting
Held Monday, September 26, 2022
4:30 PM at the South Branch Library and/or Zoom

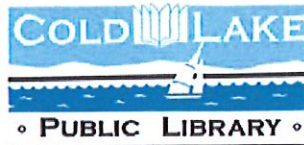
Present: Hannah Penn, Board Chair
 Gary Webb, Board Vice-Chair
 Suzanne Aessie, Board Secretary
 Leslie Price, Library Director
 Vicky Lefebvre, Board Member (City of Cold Lake Councillor)

Absent with Regret:
 Ben Fadeyiw, Board Member (MD of Bonnyville Councillor)
 Ryan Bailey, Board Member (City of Cold Lake Councillor)

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:29 pm.	N/A
2.0 Adoption of Agenda MOTION 2022-44 Moved by Hannah that the agenda be adopted as presented.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2022-45 Moved by Hannah that the minutes of the 29 August 2022 meeting be adopted as presented.	Carried
4.0 Correspondence	N/A
4.1 Letter from the Northern Lights Public Schools' Board of Trustees informing that Cold Lake Public Library has been selected to receive a 2022 Friends of Education Award for its long-term contributions to NLPS schools and students. Tanya, assistant director, will receive the award on behalf of the library staff and library board at the NLPS board meeting on November 9, 2022.	None
4.2 Letter of advocacy to be sent to Hon. Ric Mciver from the Cold Lake Public Library board chair in support of increased government financial assistance.	None
4.3 Purdy's Letter from NLLS to order chocolates for the holidays.	None
5.0 Reports	
5.1 Board Chair Report No report this month.	None



Agenda Item and Discussion	Action
<p>5.2 Library Director Report</p> <p>The Library Director Report for September is attached as Appendix 1, and includes the statistics for August. One highlight of the report is the library is offering their first workshop at the Tipi the first 2 Saturdays of October. A local Indigenous artist will be teaching how to make beaded jewelry: bracelets and earrings.</p> <p>MOTION 2022-46</p> <p>The Library Director Report was approved by unanimous consent.</p>	Carried
<p>5.3 NLLS Rep Report</p> <p>Weekly updates sent out from Executive director to Cold Lake Library Board Members. NLLS rep met Hon. Ric Mciver and had a brief discussion about the NLLS. The spring conference will be in May at Metis Crossing. The conference is in-person but they might offer some online sessions as well (hybrid).</p>	None
<p>5.4 Personnel Committee Report</p> <p>No report this month.</p>	None
<p>5.5 Policy Committee Report</p> <p>The library board read the Inclement Weather Policy. The policy is attached as Appendix 2 to the minutes.</p> <p>MOTION 2022-47</p> <p>Hannah moved to pass the Inclement Weather Policy with approval/amendment dates updated,. Suzanne seconded. All voted in favour.</p>	Carried
<p>5.6 Financial Committee Report</p> <p>The Library Financial Committee Report for September is attached as Appendix 3 and is attached to the meeting minutes.</p> <p>MOTION 2022-48</p> <p>The Financial Committee Report was approved by unanimous consent.</p>	Carried
6.0 Priority Items	N/A
6.1 None	N/A
7.0 Old Business	N/A
7.1 None	None
8.0 New Business	N/A
<p>8.1 2023 Library Budget – Discussion and Approval</p> <p>Leslie provided the proposed 2023 budget as part of the Financial Committee Report, and the budget is attached to the meeting minutes as Appendix 4.</p>	



Agenda Item and Discussion	Action
<p>The requested funding from the MD of Bonnyville will be an increase from \$23.60 to \$28 per capita and the City of Cold Lake funding request will be an increase from \$27.55 to \$30.55 per capita in order to meet budget expenses. Item closed.</p> <p>MOTION 2022-49</p> <p>The 2023 Library Budget was passed by unanimous consent with the recommended changes for requested funding.</p>	Carried
<p>8.2 Christmas Hours</p> <p>The library director discussed Christmas hours and she would like to close from 24-27 Dec, open for 28-31 Dec. The library will close early on Dec. 31, close on Jan 1-2 and reopen on Jan. 3. Item closed.</p> <p>MOTION 2022-50</p> <p>Hannah moved to approve the holiday hours for library closure at both branches. All members voted in favour.</p>	Carried
<p>8.3 Closure for North Branch for Family Christmas Celebration</p> <p>In order to allow full staff participation at the Library Christmas Party at the South Branch on 3 Dec, Leslie is looking to close the North Branch for the day. Item closed.</p> <p>MOTION 2022-51</p> <p>Hannah moved to close the North Branch on 3 Dec. All members voted in favour.</p>	Carried
<p>8.4 Budget Presentation</p> <p>The library director and board chair will present the budget to City Council in Nov. Item closed.</p>	None
<p>8.5 October Board Meeting Date/Time</p> <p>The board decided to keep Oct. 31st at 4:30 pm as the next meeting date.</p>	None
<p>9.0 Next Library Board Meeting – Monday, 31 October, 2022 @ 4:30 PM</p>	N/A
<p>10.0 Meeting Adjourned at 5:52 pm</p>	N/A

Board Chair or Delegate

Date