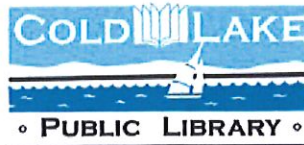


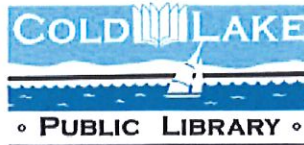
Minutes of The City of Cold Lake Library Board Meeting
Held Monday, Oct. 25, 2021
4:30 PM at the Cold Lake Library South Branch

Present: Cynthia Sloychuk, Board Chair
Marie Manning, Board Vice-Chair
Suzanne Aessie, Board Secretary
Alysha Hudson, Board Treasurer
Leslie Price, Library Director
Vicky Lefebvre, Board Member (City of Cold Lake Councillor)
Hannah Penn, Board Member

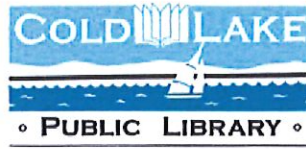
Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:30 pm.	N/A
2.0 Adoption of Agenda Cynthia would like to add an item to the agenda. It will be Item 8.1: Vice Chair Election. MOTION 2021-62 Moved by Alysha that the agenda as presented be adopted, with the addition for item 8.1, Vice Chair Election, be adopted. Suzanne seconded. All were in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2021-63 Moved by Marie that the minutes of the 27 Sept 2021 meeting be adopted. Hannah seconded. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1 None	N/A
5.0 Reports	



Agenda Item and Discussion	Action
<p>5.1 Board Chair Report</p> <p>Cynthia and the library staff planned a farewell ceremony for Marie Manning for her years of service on the Library Board and her volunteer work at the library. Mayor, Craig Copeland, presented Marie with a gift (picture of Cold Lake Marina) and the library staff made a PPT for Marie with pictures and well wishes from community members.</p> <p>Cynthia is waiting to hear back from Ashley and Gary to see if they wanted to be re-appointed to the Library Board. She will contact the Executive Secretary C. Reimer at the City of Cold Lake to find out if they were re-appointed. The board discussed recruiting for new board members through the Library Facebook page as well as personal contacts.</p>	None
<p>5.2 Library Director Report</p> <p>The Library Director Report for October is attached as Appendix 1, and includes the statistics for September 2021. NLLS is offering the Purdy's Group Savings again this year. Here is the link to the 2021 catalogue.</p> <p>https://fundraising.purdys.com/gnfassets/resources/web/group/2021_Christmas_Group_Savings_Catalogue_Digital.pdf</p> <p>The library is also collecting for Operation Christmas Boxes.</p> <p>The Library Director is waiting to hear how the Cold Lake Christmas Parade is running this year before starting a float.</p> <p>The library staff and library patrons are now enjoying a new coffee machine in the library.</p> <p>MOTION 2021-64</p> <p>The Library Director Report was approved by unanimous consent.</p>	Carried
<p>5.3 NLLS Rep Report</p> <p>Weekly updates sent out from Executive director.</p> <p>NLLS Weekly Report</p>	None
<p>5.4 Personnel Committee Report</p> <p>The Personnel Committee will meet soon.</p>	None
<p>5.5 Policy Committee Report</p> <p>None</p>	None



Agenda Item and Discussion	Action
<p>5.6 Financial Committee Report</p> <p>The Library Financial Committee Report for October is attached as Appendix 2 and is attached to the meeting minutes.</p> <p>MOTION 2021-65</p> <p>The Financial Report was approved by unanimous consent.</p>	Carried
<p>5.6.1 Budget 2022</p> <p>The Budget 2022 is attached as Appendix 3 and is attached to the meeting minutes.</p> <p>Highlights from the Budget 2022 are there will be a salary increase of 2%, the Indigenous grant is less due to Frog Lake now having their own library, therefore in order to balance the budget the Board will help support special projects in 2022 such as fundraising to make up the difference.</p> <p>The budget presentation will be on November 23rd to The City of Cold Lake.</p> <p>MOTION 2021-66</p> <p>Moved by Alysha that the 2022 Budget be approved as presented. Marie seconded. All members voted in favour.</p>	Carried
6.0 Priority Items	N/A
6.1 None	
7.0 Old Business	N/A
<p>7.1 Plan of Service – Update</p> <p>Plan of Service is due in January to ALTA. The Library Director will share the Plan of Service with board members at the November meeting. Item Open.</p>	None
8.0 New Business	N/A
<p>8.1 Vice Chair Election</p> <p>Marie nominated Suzanne Aessie by acclamation</p> <p>MOTION 2021-67</p> <p>Marie moved that Suzanne be accepted as Vice Chair. Hannah seconded. All were in favour.</p>	Carried
9.0 Next Board Meeting – Monday, 29 Nov., 2021 @ 4:30 PM	N/A
10.0 Meeting Adjourned at 5:30 pm	N/A



Board Chair or Delegate

Date