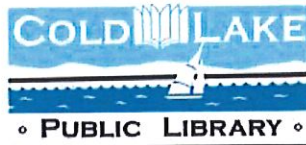


Minutes of The City of Cold Lake Library Board Meeting
Held Monday, Feb 22, 2021
Via Zoom

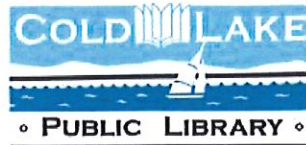
Present: Cynthia Sloychuk, Board Chair
 Marie Manning, Board Vice-Chair
 Suzanne Aessie, Board Secretary
 Alysha Hudson, Board Treasurer
 Leslie Price, Library Director
 Vicky Lefebvre, Board Member (City of Cold Lake Councillor)
 Ben Fadeyiw, Board Member (MD of Bonnyville Councillor)
 Darren Robson, Board Member

Absent with regret: Ashley Robson, Board Member

Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:32 pm.	N/A
2.0 Adoption of Agenda Leslie would like to add an item to the agenda. It will be Item 8.4: Photocopy Lease. MOTION 2021-21 Moved by Ben that the agenda as presented, with the addition for Item 8.4, Photocopy Lease, be adopted.	Carried
3.0 Adoption of Minutes from previous meeting Vicky would like to correct Item 1.0 on the previous meeting minutes from "The meeting was called to order by Board Vice-Chair" to "Board Chair." MOTION 2021-22 Moved by Marie that the minutes of the 25 Jan 2021 meeting be adopted with corrections. Vicky seconded.	Carried
4.0 Correspondence	N/A
4.1 Board Volunteer Application – Gary Webb MOTION 2021-20 Cynthia electronically moved to accept Gary Webb as a new member of the City of Cold Lake Library Board. Darren seconded. All members voted electronically in favour.	Carried
5.0 Reports	



Agenda Item and Discussion	Action
<p>6.1 Plan of Service – Review</p> <p>The Plan of Service was due for review, and is attached as Appendix 2 to the meeting minutes. The Library Director reviewed each “Objective by Goal” with the Library Board.</p> <ol style="list-style-type: none"> 1. Celebrate Diversity: Cultural Awareness A few goals met are a successful Cultural Team was formed by the Library Staff. A cultural statement and inclusive statement were written. The Library has changed the Indigenous shelving to a wider space in the children’s area. There is a new sign outside the library in Dene, Spanish, French, and English. Due to COVID the pop up library service was not able to meet its goal. 2. Create Young Readers – Early Literacy Materials for early literacy are in circulation on a regular basis. Baby rhyme time and story time continue to be popular. 3. Stimulate Imagination and Creativity The Library redesigned the Teen area of the South Branch. The Library is waiting for the reopening so they can ask for teen input to complete the redesign. The Library offers Senior programs that both exercise the mind and body. Services vary at each Senior location (Senior Centres). Library staff communicates with each Senior location to meet the needs of each location. 4. Make Informed Decisions: Health, Wealth, and Other Life Choices The Library continues to offer the community bulletin board for the public to access informational topics. The library is working in partnership with the community to add jobs on the webpage. The library is working in partnership with the health industry to offer service programs. 5. Understand How to Find, Evaluate, and Use Information Some of the goals in this section are still being accomplished in 2021. <p>Board members suggested to the Library Director to use the format on the previous Plan of Service which explained how each goal was met and what accomplishments were achieved. Board members would like an update on the plan of service for the next Board meeting. Item open.</p>	Suzanne
7.0 Old Business	N/A
<p>7.1 Surplus Tracking Update</p> <p>This item was closed on the 25 Jan 2020 meeting minutes.</p>	None
8.0 New Business	N/A



Agenda Item and Discussion	Action
8.1 Discussion – Ongoing Second COVID Closure Leslie passed on to the board that the earliest the library could open is 22 March 2021 which would align with Alberta’s reopening plan of stage 3. Everything depends on government restrictions at the time and COVID hospitalizations. Leslie also explained the staff are in a good routine at the library with curbside pickup. Item closed.	None
8.2 Policy 6050: Naloxone Policy – Review and Approval The policy was due for review, and is attached as Appendix 3 to the meeting minutes. There was no change to the policy. Item closed. MOTION 2021-24 Vicky moved to renew Policy 6050: Naloxone Policy, as currently written and review it again in three years. Cynthia seconded. All members voted in favour.	Carried
8.3 City of Cold Lake Library Bylaws (Aug. 2019) – Review and Approval The City of Cold Lake Library Bylaws (Aug. 2019) was due for review, and is attached as Appendix 4 to the meeting minutes. The board reviewed the Bylaw document. Item closed. MOTION 2021-25 Vicky moved to accept the City of Cold Lake Library Bylaws (Aug. 2019), as currently written. Marie seconded. All members voted in favour.	Carried
8.4 Photocopy Lease Library Director shared that the photocopy lease is up at the end of April. The lease for the photocopier is \$13,000. The board discussed the importance of the photocopier as a community service for patrons. Cynthia approved for Leslie to find a cheaper photocopy lease rate. Item Open.	Leslie
9.0 Next Board Meeting – Monday, 29 March, 2021 @ 4:30 PM	N/A
10.0 Meeting Adjourned at 5:27 pm	N/A

Board Chair or Delegate

Date